**INTERNATIONAL LINKAGE REQUEST FORM**

This form is a prerequisite to creating a Memorandum of Academic Cooperation (MOAC) between Missouri S&T and an academic, government or private institution in another country. Please complete and submit this form to the provost office to facilitate a preliminary review of the proposed agreement. Email the completed form to provost[@mst.edu](mailto:gillman@mst.edu).

1. **Type of Agreement**

|  |  |
| --- | --- |
| **Select one:**  New  Renewal  Revision and renewal | **Select one:**  Institute-wide  Department/college wide, Specify department(s)/college:  Click or tap here to enter text.  Individual faculty/staff collaboration, Specify faculty/staff members:  Click or tap here to enter text. |

1. **Contact Information**

**Missouri S&T faculty/staff sponsor (name, title, and department):**

Click or tap here to enter text.

**Proposed partner institution (name, city, and country):**

Click or tap here to enter text.

**Main point of contact at proposed partner institution (name, department, and contact information):**

Click or tap here to enter text.

**Person who will sign the agreement for the proposed partner institution (name and title):**

Click or tap here to enter text.

**Method in which the proposed partner will sign the agreement (hand signature/digital signature):** Click or tap here to enter text.

**If hand signature, please provide a Mocode for FedEx shipping charges (required):**

Click or tap here to enter text.

1. **Activity Type** (Check all that apply):

|  |  |
| --- | --- |
| Faculty research  Student research  International training or technical assistance  Specify type or topic:  Click or tap here to enter text. | Student exchange (Semester-long, for-credit study abroad. Students attend classes at Partner University as non-degree-seeking students.) ***If selected, sponsor must also complete MOAC Appendix A-Student Exchange Agreement Form*.**  Undergraduate  Graduate |

1. **Duration of Agreement**

**Proposed begin date** (list date or upon signature):Click or tap here to enter text.

**Proposed end date** (limit 3-year term):Click or tap here to enter text.

1. **Background Information**

**Provide information about the partner institution: public or private, ranking and reputation, areas of specialization, types of degrees, and overall quality of the institution:**

Click or tap here to enter text.

**Ranking (required):** Click or tap here to enter text.

1. **Partnership Description and Goals**

**Describe the scope and nature of the proposed partnership and how the partnership contributes to S&T’s strategic plan and the goals of the university, college, and sponsoring department. If appropriate, indicate how the agreement fits with other partnerships in the specific country or region (required):**

Click or tap here to enter text.

**Describe the expected outcome(s)/goals of the proposed partnership in years 1, 2, and 3. (required):** Click or tap here to enter text.

**If a renewal, include the last three years of goals achieved/outcomes realized (required):**

Click or tap here to enter text.

1. **Resources**

**If Missouri S&T funding or resources will be used, please provide the details:**

Click or tap here to enter text.

1. **Linkage Agreement Criteria**

**The agreement must address at least one of the following criteria to fit institutional needs.**

**Check all that apply, and describe how the proposed partner meets each of the criteria (required):**

Add prestige to Missouri S&T by affiliation: Click or tap here to enter text.

Promote specific good will/public relations: Click or tap here to enter text.

Promote research, contracts, or training: Click or tap here to enter text.

Provide student benefit: Click or tap here to enter text.

1. **Consolidated Screening List** (For informational purposes only.)

Before the proposed agreement is signed, the College of Engineering and Computing will complete a search using the Consolidated Screening List (CSL). The CSL is a list of parties for which the United States Government maintains restrictions on certain exports, re-exports, or transfer of items. **If the search creates an alert, the initiator will be contacted, as additional reviews and approval may be required.**

1. **Restrictive Clause**

If the proposed agreement is approved, the following restrictive clause will be included in the proposed agreement.

*“The terms of such mutual collaboration for each program and activity implemented under the terms of Memorandum of Academic Cooperation Between The Curators of the University of Missouri on behalf of Missouri University of Science and Technology, USA, and NAME OF PARTNER INSTITUTION, COUNTRY will be jointly discussed and agreed upon in writing by authorized officials of both institutions prior to the initiation of the particular program or activity. Both parties agree to diligently and strictly comply with any and all applicable U.S. export control regulations. All activities will be based upon publicly available information and any resulting information will be published and shared broadly in the scientific community.”*

It is the responsibility of the agreement initiator (faculty/staff sponsor) to inform in writing all faculty, staff, and students (graduate or undergraduate) involved in this work/linkage agreement of the possibility of export control implications and the restrictions associated with this project.

1. **Acknowledgement and Approval**

The Missouri S&T Provost or his/her designee will sign the final agreement. The sponsoring faculty/staff member and department chair are responsible for notifying their respective dean of this potential agreement.

**By signing below, I acknowledge I have read and understand the restrictive clause referenced above and am aware that it will be included in this agreement. Further, I understand the possibility of export control implications on this project and agree to comply with any conditions and technology controls. I agree to fully report any potential conflicts of interest present with my involvement in this study.**

**I also acknowledge additional reviews and approval may be required pending the results of the CSL search.**

Signature of Sponsoring Faculty/Staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Sponsoring Department Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Sponsoring Dean: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_